

Installation instructions for iSBEM for Access 2007 users

Please only install this version of iSBEM if you have Microsoft Access 2007 installed on your computer. If you have Microsoft Office 2007 installed on your computer but not Microsoft Access 2007, you can download the runtime version of Microsoft Access 2007 free of charge from the download page on the 2010 NCM page.

How to install iSBEM on your computer:

1. Please ensure you select the correct version of the **iSBEM** to your Office system on your PC.
2. Click on the hyper link and save the **iSBEM_v4.0.c_Off07.exe** file onto your desktop (do not open the file at this point).
3. Once the download has completed, from your desktop Double-click **iSBEM_v4.0.c_Off07.exe** file to initiate the self-extracting process. This will automatically install the application to a new folder in your hard drive (by default: C:\NCM). Click on the **Unzip** button, once you receive the message "**44 files unzipped successfully**", click on **OK** then **Close** button.
4. To access the software and create a shortcut on your desktop, please follow the instructions below:

Go to **My Computer** then double click **Local C: drive**, double click on the **NCM** folder then double click on the **iSBEM_v4.0.c.exe** folder locate the file **iSBEM_v4.0.c.accdb** and right click on it, go to "**Send To**", and click on the "**Desktop (create shortcut)**". You can use this shortcut to run the **iSBEM_v4.0.c**.

Please do not forget to report bugs or any comments for iSBEM to the Development Team using the feedback page

<http://www.2010ncm.bre.co.uk/feedback.jsp?id=4>